



**PARTS COUNTER / INSIDE SALES
Dartmouth, NS**

Parts for Trucks, Inc. is Atlantic Canada's leading distributor of heavy duty truck and trailer parts, operating 15 sales outlets and 4 service centres throughout the region. We supply parts, truck-mounted equipment and repair service to customers across all areas of the trucking industry. We have an opening for a **Parts Counter / Inside Sales Person** in our Dartmouth location.

Responsibilities Include:

- Serve customers in-store or by telephone to provide information on current or new products, supplier features, and promotions.
- Assist customers, process sales, pick orders and search for parts through computerized inventory, catalogues or on-line resources.
- As part of the team, perform general warehouse duties as needed, including bin maintenance and cleaning, and participate in inventory counts.
- Develop product knowledge through research, training, and reading trade publications.
- Support the Parts for Trucks full line of quality brand-name truck and trailer parts for customers across all areas of the trucking industry, including fleets, repair garages, government garages, and tire shops.

Qualifications:

- Comparable experience in parts counter or industrial sales is preferred. Knowledge of heavy-duty truck and trailer parts is an important part of the job, or at least similar experience with automotive, industrial or agricultural equipment parts.
- Excellent customer service, communication and selling skills are key, along with good memory recall and numerical ability.
- Basic computer knowledge and experience with inventory control software is desirable, along with experience in a warehouse environment.
- Position requires standing, and some moderate to heavy lifting (up to 80 pounds).

Parts for Trucks, Inc. offers a competitive compensation package, including a profit-sharing plan, group benefits and a retirement savings plan, plus opportunities for growth. If this sounds like the job for you, apply by submitting your resume to:

Parts for Trucks, Inc.
Karen Larter, Human Resource Generalist
14 MacDonald Avenue
Dartmouth, NS B3B 1G7
HR@partsfortrucks.com
Fax: 902-468-2366

Visit our website at www.partsfortrucks.com. *We thank all applicants for their interest. Only those selected for interview will be contacted.*