



**PARTS COUNTER / INSIDE SALES
Truro, NS**

Parts for Trucks, Inc. is Atlantic Canada's leading distributor of heavy duty truck and trailer parts, operating 15 sales outlets and 4 service centres throughout the region. We supply parts, truck-mounted equipment and repair service to customers across all areas of the trucking industry. We have an opening for a **Parts Counter / Inside Sales Person** in our Truro location.

Responsibilities Include:

- Support the Parts for Trucks full line of quality brand-name truck and trailer parts for customers across all areas of the trucking industry, including fleets, repair garages, government garages, and tire shops.
- Serve customers in-store or by telephone to provide information on current or new products, supplier features, and promotions.
- Assist customers, process sales, pick orders and search for parts through computerized inventory, catalogues or on-line resources.
- As part of the team, perform general warehouse duties as needed, including bin maintenance and cleaning, and participate in inventory counts.
- Develop product knowledge through research, training, and reading trade publications.

Qualifications:

- Completion of Grade 12 (or equivalent) is an asset plus related experience in parts counter or industrial type sales. Experience in a warehouse is also helpful.
- Knowledge of heavy duty truck and trailer parts is an essential part of the position, or at least similar experience with automotive, industrial or agricultural equipment parts.
- Excellent customer service, communication and selling skills are key, along with good memory recall and numerical ability.
- Basic computer knowledge and experience with inventory control software desirable.
- Position requires standing, and some moderate to heavy lifting (up to 80 pounds).

Parts for Trucks, Inc. offers a competitive compensation package, including a profit-sharing plan, group benefits and a retirement savings plan, plus opportunities for growth. If you have the right combination of knowledge and skills for this opportunity, apply in confidence by submitting your resume with subject line "Parts Counter/ Inside Sales – Truro" to:

Parts for Trucks, Inc.

Karen Larter, Human Resource Generalist

HR@partsfortrucks.com

Fax: 902-468-7072

Visit our website at www.partsfortrucks.com

We thank all applicants for their interest. Only those selected for interview will be contacted.